

Lake Washington STEM School PTSA Steering Committee
2012-13 Operating Budget
Proposed June 13, 2012

LINE ITEM	Starting Balance	First Year Total	Assumptions, Comments, or Descriptions
Beginning Balance	0		
INCOME			
Membership Dues - Ordinary		6,750	\$25 membership (1 adult); \$40 dual membership (2 adults); funds that get paid on: \$8 WSPTA + \$1 LWPTSA. Calculation used here: 90% x 300 students x 1.25 parents x \$25
Main Fundraiser - Pass The Hat	-	22,500	Programs TBD by new Board & Fundraising Committee; conservatively calculated at 75% x 300 students x \$100 per student; SC Membership Comm. will be suggesting a minimum flat amount of \$200 per family
Company Employee Donor Match	-	4,000	Calc: 20 parents at \$200 each?
Company Employee Hours Contrib.	-	3,400	Calc: 20 parents at 10 hrs. each at \$17 each?
Interest Income	-	-	Assume near \$0 first year
Miscellaneous Donations & Income	-	-	Catch-all miscellaneous donations and income

TOTAL INCOME	\$ -	\$ 36,650	
EXPENSES			
Administration Expense			
PTSA Unit Filing Fees	-	150	Startup = \$90; Annual Fees = \$20 WA Non-Profit; \$30 WA Incorp; \$10 IRS Filing
Insurance: Board & Activities	-	300	AIM Insurance Co; liability & officer coverage; via WSPTA
Miscellaneous Admin & Office	-	250	Misc. startup supplies, admin & operating expenses
Membership Drive	-	100	Printed materials, etc.
Bank Fees & Charges	-	50	Misc. bank expenses (new checks) and fees (processong cks; TBD)
Admin Discretionary Fund - Misc.	-	500	Misc. unknowns - open fund for misc. Board startup expenses
Fundraising Expenses			
Main Fundraiser - Pass The Hat	-	100	Programs TBD by new Board & Fundraising Committee
Leadership Training & Activities			
Legislative Assembly	-	300	2 Registrations for annual WSPTA Legislative issues and advocacy event
Region Workshops	-	135	Regional officer/chair workshops, incl. PTA and The Law; Money Matters; etc
State PTA Convention	-	270	2 Registrations for annual WSPTA state-wide unit and officers event
PTSA Unit Assessments			
PTSA Member Dues to WS & LW	-	2,430	\$9 per member for LWPTSA+WPTA+National PTA; out of STEM dues collected
LWPTSA Scholarship Fund & Bskt	-	200	Annual Council fundraiser: \$100 contribution + \$100 auction basket items
LWPTSA Founders Day Event Fees	-	180	Annual Council event: 6 PTSA/Staff attendee registrations

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School Benefit			
Academic / Special Projects Fund	-	3,000	Misc.startup, classroom, curriculum, orientation support?
ASB Support	-	1,500	Seed funding to initiate launch by students
Emergency Preparedness	-	1,000	Reserve seed - TBD - asses demand and committee formation; ESH or STEM
Hospitality	-	450	Parent & PTSA event supplies
Classroom Support - non-recurring	-	5,000	Misc. startup supplies and equipment for classroom & academic activities
College Partnerships	-	500	Reserve seed - TBD - asses eventual demand and committee formation
Community Building	-	2,565	Startup and sustaining activities and materials to build STEM community identity &
Communication	-	250	Website hosting, domain registration; newsletter (Constant Contact?), digital
Curriculum Support	-	5,000	TBD - asses eventual demand and committee formation
Facility Equipment & Supplies	-	5,000	Reserve seed - equipment and supplies as requested by school admin; distribution
Parent Education	-	500	Reserve seed - asses eventual demand and committee formation
Staff and Teacher Appreciation	-	1,000	Periodic food & drink events to benefit Staff and Teacher appreciation
Student Directory	-	450	Estimated hardcopy costs - digital distribution instead TBD
LWCLC Annual Levy Fund	-	250	Est. annual 1 1/2% net Income contribution to LW Citizen Levy & Bond promo
LWSF Annual Contribution	-	500	Annual contribution in addition to individual attendance at annual fundraiser event
Student Benefit			
Arts - PTA Reflections	-	200	Annual PTA arts award program; funds cover participant celebrations
Graduation - Deposit	-	500	Begin to build a reserve for the first graduating class, 2015
Scholarship Fund - Misc.	-	1,000	For PTSA to provide staff for student activity fees, yearbook, etc; need-based
Student Recognition	-	250	TBD - asses eventual demand and committee formation
Reserve Carry Forward	-	1,770	Recommend purposeful planning to carry-over a startup reserve for following year
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TOTAL EXPENSES	-	\$ 36,650	
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Ending Balance		\$0	